

BOARD OF LIBRARY TRUSTEES MEETING

August 5, 2021

(in-person, ZOOM available)

PRESENT: Jeanne Cianciola, Chairperson
Emily Blampied, Secretary
Tammy Tedeschi, Treasurer
Virginia Johnson, Library Director

Call to Order/Public Comments/Reports: The meeting was called to order at 4 p.m. with no public comments. Minutes from the July meeting were shared and accepted. The treasurer reported a balance in the John Curtis Trust as of June 30, 2021, of \$1,153,801.35, and in the Barbara Mann Trust \$454,481.06. It has been confirmed by Rockland Trust Company that our inactive checking account was originally monies from the Curtis Trust so can be rolled back into that account. The board voted to close the checking account and roll the balance of \$1,038.63 back into the Curtis account.

The report from the director addressed several topics: *building* (Facilities Manager Robert Murray reports that a new air conditioning system has gone out to bid with bids due in by August 11 at which point a contract can be written for its installation.); *collection* (new skill kits/games to be added); *staff* (receiving applications and scheduling interviews for substitutes; Michael Long, reference librarian, accepted for New England Library Association Future Leadership program); *displays/cabinets/programming* (all continuing); *outreach* (at Farmer's Market, Summer Concert, will be at Shaw's Market); *other activities* (ARIS report done, webinars/ZOOM meetings).

New Business:

- A. The ARIS report has been completed and will be submitted.
- B. The teen space is scheduled to open on September 21, 2021.
- C. The MBLC has given us five Hot Spots, with Michael Long, reference librarian, and Virginia Johnson, director, attending a webinar RE: their use.
- D. Included in the Draft FY2022 Capital Budget and 5-Year Plan is the line item for "Library HVAC Control System Replacement" at \$45,000.

Other Business:

- A. Completed surveys are being submitted. Overall results are positive toward the library, collections, staff.
- B. The survey closes on August 15, 2021.
- C. Focus groups, facilitated by the MBLC, will be the next step, followed by the writing of the long-range plan due in October.

The meeting adjourned at 5:10 p.m. with the next meeting scheduled for Thursday, September 2, 2021, at 4 p.m.

Emily Blampied
Secretary

Documents distributed

BOLT agenda for 8/5/2021
Secretary's report
Director's report

DRAFT FY 2022 Capital Budget and 5-Year Plan
Comparison in Statistics for ARIS
Summary of open responses from survey